




Republic of the Philippines
Department of Education
Region XII
Division of Sarangani
Alabel



DIVISION MEMORANDUM
NO. 99, s. 2014

To : District Supervisor/Principal In-charge
School Principals/Head Teacher/Teacher Leaders
Public and Private Elementary and Secondary School
This Division

From :  ISAGANI S. DELA CRUZ, CESO V
Schools Division Superintendent

Subject : **ADVANCED TRAINING COURSE FOR KAWAN LEADERS AND
ADVANCED TRAINING COURSE FOR TROOP LEADERS**

Date : March 21, 2014

1. The Davao City Council, BSP pleased to announce the conduct of Advanced Training Course for Kawan Leaders on April 21-27, 2014 and Troop Leaders on April 20-27, 2014 at BSP Camp Malagos, Baguio District, Davao City.
 - a. **Qualification for admission:**
 - Must be Unit Leader and graduate of BTC-KL/TL Basic Training Course.
 - Must be currently registered as Unit Leader.
 - Must be physically fit as certified by a licensed physician.
 - b. **Registration fee:** An amount of Five Thousand Pesos (**P 5,000.00**) shall be collected each participant to cover accommodation, meals for the duration of the course, training materials, handouts and other incidental expenses, and must be paid in cash. The amount is chargeable against MOOE or other local fund available subject to the accounting rules and regulations.
 - c. **Transportation Expenses:** Transportation and other miscellaneous incurred before the start of the course shall be borne by the participants from point of origin to the course venue.
 - d. **What to bring:** Participants must bring along with them the following items:
 - Current membership Card
 - Two pieces of recent photo (1x1) Type "A" uniform
 - At least two (2) sets of type "A" uniform (short pants with socks and garter tabs for men and skirt with socks and garter tabs for ladies.
 - White t-shirt for type B uniform.
 - Sportswear and personal gears/beddings.
 - Attire/costume for socials.
 - Reference materials for Basic Training Course.
 - e. **Reporting Date:** Participants are required to report at the training venue not later than 4:00 p.m. of April 19, 2014 for Troop Leaders and April 20, 2014 for Kawan Leaders for registration.
2. For your information and guidance.